



**Brighton & Hove  
City Council**

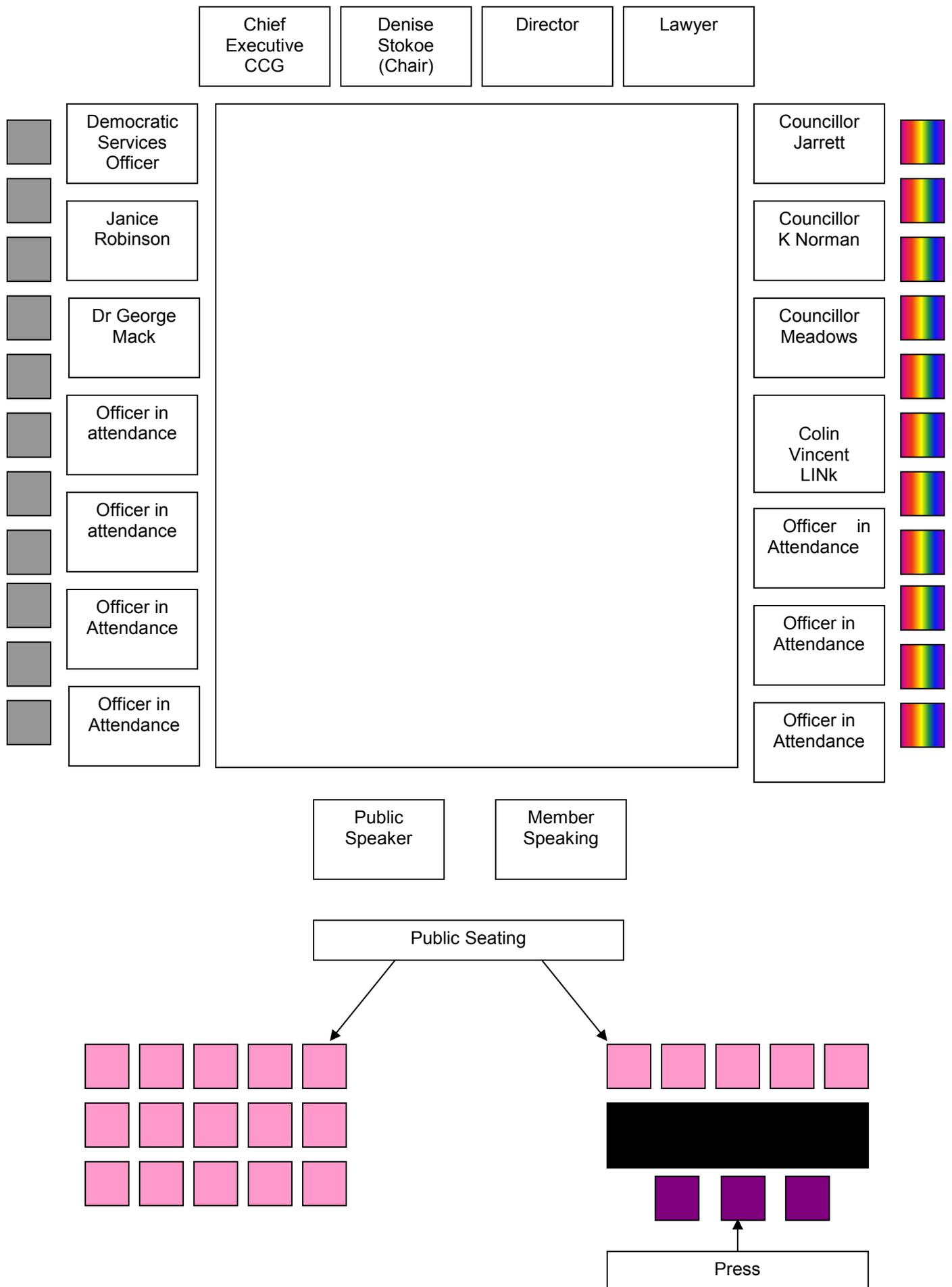


*Brighton and Hove*

# Joint Commissioning Board

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| Title:   | <b>Joint Commissioning Board</b>   |
| Date:    | <b>28 January 2013</b>   |
| Time:    | <b>5.00pm</b>  |
| Venue    | <b>Council Chamber, Hove Town Hall</b>   |
| Contact: | <b>Caroline De Marco</b><br>Democratic Services Officer<br>01273 291063<br>caroline.demarco@brighton-hove.gov.uk |

|   |   |
|---|---|
|  | <b>The Town Hall has facilities for wheelchair users, including lifts and toilets</b>   |
|  | <b>An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.</b>   |
|   | <b>FIRE / EMERGENCY EVACUATION PROCEDURE</b><br><br><b>If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:</b> <ul style="list-style-type: none"><li>• <b>You should proceed calmly; do not run and do not use the lifts;</b></li><li>• <b>Do not stop to collect personal belongings;</b></li><li>• <b>Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and</b></li><li>• <b>Do not re-enter the building until told that it is safe to do so.</b></li></ul> |



## JOINT COMMISSIONING BOARD

The following are requested to attend the meeting:

**Brighton & Hove Clinical Commissioning Group Representatives**

Denise Stokoe (Chair), Janice Robinson and Dr George Mack

**Council Representatives:**

Councillor Rob Jarrett (Deputy Chair), Councillor Ken Norman and Councillor Anne Meadows

**Co-opted Members:**

Colin Vincent, LINK

**AGENDA**

**19. PROCEDURAL BUSINESS**

(a) Declaration of Substitutes: Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.

(b) Declarations of Interest:

- (a) Disclosable pecuniary interests not registered on the register of interests;
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

(c) Exclusion of Press and Public: To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

*NOTE: Any item appearing in Part 2 of the Agenda states in its heading either that it is confidential or the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

*A list and description of the categories of exempt information is available for public inspection at Brighton and Hove Town Halls.*

**20. MINUTES OF THE PREVIOUS MEETING**

**1 - 6**

Minutes of the meeting held on 22 October 2012 (copy attached).

Contact Officer: Caroline De Marco Tel: 01273 291063

**21. CHAIR'S COMMUNICATIONS**

## JOINT COMMISSIONING BOARD

### 22. PUBLIC QUESTIONS

The closing date for receipt of public questions is 12 noon on 21 January 2012.

No public questions have been received by the date of publication.

### 23. FINANCIAL PERFORMANCE REPORT - MONTH 8 7 - 24

Report of Director of Finance, NHS Sussex and Director of Finance, BHCC (copy attached).

*Contact Officer:* Michael Schofield *Tel:* 01273 574743  
*Ward Affected:* All Wards

### 24. SHORT TERM SERVICES REVIEW - IMPLEMENTATION UPDATE 25 - 32

Report of the Chief Operating Officer, Brighton & Hove CCG (copy attached).

*Contact Officer:* Anna McDevitt *Tel:* 01273 574841  
*Ward Affected:* All Wards

### 25. DEVELOPMENTS AT CRAVEN VALE (JCB) 33 - 42

Report of the Director of Adult Social Services (copy attached).

*Contact Officer:* Jane MacDonald *Tel:* 29-5038  
*Ward Affected:* All Wards

### 26. UPDATE ON THE IMPLEMENTATION OF JOINT DEMENTIA PLAN 43 - 60

Report of the Chief Operating Officer, Brighton & Hove CCG (copy attached).

*Contact Officer:* Joanne Matthews *Tel:* 01273 574685  
*Ward Affected:* All Wards

### 27. LEARNING DISABILITIES HEALTH SELF-ASSESSMENT FRAMEWORK YEAR 4: 2012 61 - 70

Report of the Director of Adult Social Services, BHCC & Chief Operating Officer NHS Brighton & Hove (copy attached).

*Contact Officer:* Mark Hendriks *Tel:* 01273 293071  
*Ward Affected:* All Wards

### 28. DAY ACTIVITIES COMMISSIONING PLAN 71 - 96

Report of Director of Adult Social Services (copy attached).

*Contact Officer:* Anne Richardson-Locke *Tel:* 01273 290379  
*Ward Affected:* All Wards

### 29. ADULTS SECTION 75 DOCUMENTATION (JANUARY 2013) 97 - 184

Report of the Chief Operating Officer, Brighton and Hove CCG (copy

## JOINT COMMISSIONING BOARD

attached).

Contact Officer: *Geraldine Hoban*

Tel: 01273 574863

Ward Affected: *All Wards*

### 30. FEE LEVELS IN ADULT SOCIAL CARE SERVICES 2013/14

185 - 192

Report of the Director of Adult Social Services (copy attached).

Contact Officer: *Jane MacDonald*

Tel: 29-5038

Ward Affected: *All Wards*

## PART TWO

### 31. PART TWO MINUTES

193 - 196

To consider the Part Two minutes of the meeting held on 22 October 2012 (copy circulated to Members only).

### 32. PART TWO PROCEEDINGS

To consider whether the item listed in Part Two of the agenda and the decision taken, should remain exempt from disclosure to the press and public.

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website [www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk). Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Caroline De Marco, (01273 291063, email [caroline.demarco@brighton-hove.gov.uk](mailto:caroline.demarco@brighton-hove.gov.uk)) or email [democratic.services@brighton-hove.gov.uk](mailto:democratic.services@brighton-hove.gov.uk)

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